

## EMPLOYMENT APPLICATION

Qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, or disability.

Full Name \_\_\_\_\_ Date of Application: \_\_\_\_\_  
Last First Middle Initial

Have you worked under a different name? (for reference checking purposes) If so, please list: \_\_\_\_\_

Present Address \_\_\_\_\_  
Street Address City State Zip

Phone #(s) (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Soc. Sec. # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Are you legally eligible for employment in the United States? \_\_\_\_ Yes \_\_\_\_ No

Have you worked for us before? \_\_\_\_ Yes \_\_\_\_ No

Referred by: \_\_\_\_\_

Job/Location Applied for: \_\_\_\_\_ Rate of Pay Expected \$ \_\_\_\_\_ per \_\_\_\_\_

### Qualifications, Education and Training

Do you have previous hospitality or hotel experience? If so, describe: \_\_\_\_\_

Which of your experiences, skills, or other qualifications do you feel especially fit you for work here? \_\_\_\_\_

**High School** School Name \_\_\_\_\_ Address \_\_\_\_\_  
 Did you graduate? \_\_\_\_ Yes \_\_\_\_ No Grade Average: \_\_\_\_\_

**College** School Name \_\_\_\_\_ Address \_\_\_\_\_  
 Did you graduate? \_\_\_\_ Yes \_\_\_\_ No Degree earned: \_\_\_\_\_ Grade Average: \_\_\_\_\_

**Other** School Name \_\_\_\_\_ Address \_\_\_\_\_  
 Did you graduate? \_\_\_\_ Yes \_\_\_\_ No Degree earned: \_\_\_\_\_ Grade Average: \_\_\_\_\_

Have you ever been convicted of a crime, excluding misdemeanors and summary offenses? \_\_\_\_ Yes \_\_\_\_ No  
 If Yes, Please explain: \_\_\_\_\_

(a conviction record is not necessarily a bar to employment)

### Work Availability

Day	Circle Preferred Shift	Hours you CAN work	Hours you CANNOT work
Monday	Day    Night		
Tuesday	Day    Night		
Wednesday	Day    Night		
Thursday	Day    Night		
Friday	Day    Night		
Saturday	Day    Night		
Sunday	Day    Night		

**Previous Employment (begin with most recent position)**

Company Name \_\_\_\_\_ Nature of Business \_\_\_\_\_  
Address \_\_\_\_\_ Phone: \_\_\_\_\_  
Supervisor \_\_\_\_\_ Position Held: \_\_\_\_\_  
Dates of Employment \_\_\_\_\_ to \_\_\_\_\_ Ending Salary/ Rate of Pay \$ \_\_\_\_\_ per \_\_\_\_\_  
Reason For Leaving \_\_\_\_\_

Company Name \_\_\_\_\_ Nature of Business \_\_\_\_\_  
Address \_\_\_\_\_ Phone: \_\_\_\_\_  
Supervisor \_\_\_\_\_ Position Held: \_\_\_\_\_  
Dates of Employment \_\_\_\_\_ to \_\_\_\_\_ Ending Salary/ Rate of Pay \$ \_\_\_\_\_ per \_\_\_\_\_  
Reason For Leaving \_\_\_\_\_

Company Name \_\_\_\_\_ Nature of Business \_\_\_\_\_  
Address \_\_\_\_\_ Phone: \_\_\_\_\_  
Supervisor \_\_\_\_\_ Position Held: \_\_\_\_\_  
Dates of Employment \_\_\_\_\_ to \_\_\_\_\_ Ending Salary/ Rate of Pay \$ \_\_\_\_\_ per \_\_\_\_\_  
Reason For Leaving \_\_\_\_\_

**EMPLOYMENT APPLICATION DISCLAIMER AND ACKNOWLEDGEMENT**

I certify that information given herein is true and complete to the best of my knowledge.

I authorize investigation of all statements and references contained in this employment application as maybe necessary in arriving at an employment decision. I understand that falsification of any information on this form will result in my immediate termination of employment. I understand that this employment application and any other company documents are not contracts of employment, and that any individual who is hired may voluntarily leave employment upon proper notice and may be terminated by the employer at any time for any reason. I also understand that any oral or written statements to the contrary are expressly disavowed and should not be relied upon by any prospective or existing employee. I understand that the use of illegal drugs is prohibited during employment. If requested by management, I am willing to submit to drug testing to detect the use of illegal drugs during employment.

Furthermore, I agree to read the Employee Handbook applicable to my location in full if employed with Interstate Lodging dba Hampton Inn-Tuscaloosa I 59/20 ("the Company") and agree that it also is not a contract of employment. In addition, I understand that my employment, if employed with the Company, may be terminated at any time by the Company or myself, at any time, with or without cause.

SIGNED \_\_\_\_\_ DATED \_\_\_\_\_ PRINT NAME \_\_\_\_\_

\_\_\_\_\_  
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